

SHREE SANATAN DHARAM COLLEGE OF COMMERCE
RC MARG, CHEMBUR, MUMBAI 400074

Date: 30th August, 2024

COLLEGE DEVELOPMENT COMMITTEE

AGENDA

The first CDC meeting will be held on Friday, 6th September, 2024 at Board Room, Ground Floor from 10 a.m. onwards to discuss the following :

Agenda 1 : To introduce the members for the first CDC Meeting.

Agenda 2 : To discuss the activities to be conducted for Term I

Agenda 3 : To plan the Lectures for Term I.

Agenda 4 : To discuss the exam dates for Internals and Externals.

Agenda 5 : To frame the policy for the smooth conduct of college work.

Agenda 6 : Any matter with the Permission of the Chair

I/C Principal

SHREE SANATAN DHARAM COLLEGE OF COMMERCE
RC MARG, CHEMBUR, MUMBAI 400074

Date: 9th September, 2024

COLLEGE DEVELOPMENT COMMITTEE

Minutes of the Meeting held on 6th September, 2024 at the BoardRoom, Ground Floor.

Members Present were :

Sr. No	Name of the Members	Designation	Sign
1.	Mr. Updesh Kumar Sharma	Hon.Gen.Secretary	
2.	Dr. Prerna Sharma	Principal Chairperson	
3.	Ms. Jyoti Potta	Institute Secretary	
4.	Mr. Indresh Parmar	Member - Faculty	
5.	Ms. Isha More	Member Non- Teaching	

Agenda 1 : To introduce the members for the first CDC Meeting.

Members were introduced for the first CDC Meeting.

Agenda 2 : To discuss the activities to be conducted for Term I

Activities to actively engage students were planned.

Agenda 3 : To plan the Lectures for Term I.

Lectures were planned to ensure the smooth conduct and timely completion of syllabus.

Agenda 4 : To discuss the exam dates for Internals and Externals.

As per the university circular exams for internal and external were finalised, paper pattern, guidelines, etc

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Agenda 5 : To frame the policy for the smooth conduct of college work.

Policy related to working of the college to be framed for which discussion was done.

Agenda 6 : Any matter with the Permission of the Chair

Since there was no other matter to discuss, the meeting ended with the thanks to the Chair.

I/C Principal

